

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THROUGH : Deputy Director of Training

DATE: 12 March 1959

FROM : Deputy Registrar/TR

SUBJECT: Weekly Activity Report No. 10
4 March - 10 March 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. Pursuing a months-old quest for a capability to meet a special, highly technical training requirement, [] and [] TLO/OC, met with Colonel T. H. Shelby, Director of the Department of Counterintelligence of the Army Intelligence Center, Fort Holabird, on Wednesday, 11 March. Several key instructors were also present, which served to expedite matters. It was quickly found that Holabird does not have the sought for training capability. The officers proposed to establish a training course in the required techniques, offered a single time, provided (a) that the necessary manpower could be located at the Signal Training Center (for Special Duty at Holabird), and (b) that the Agency can accept. It was agreed that both parties would continue detailed work in their respective home offices, and meet again in ten days to concert a completely organized course. The cooperative cordiality of the Holabird officers was noteworthy.

2. An SR employee began [] Language Training at the Foreign Service Institute on 9 February 1959, as arranged by [] Because of a low language aptitude of the employee (Category 8, determined by a Language Aptitude Test), [] had frankly discussed with the FSI authorities the possibility that he might have to withdraw from the course if he encountered difficulty. After a week and a half, the man requested [] to arrange his withdrawal, since he was quite unable to keep up with the FSI class. This was accomplished without embarrassment. The individual is presently getting LAS part-time [] instruction.

3. Deputy Registrar and [] met with one of our Air Force contacts at the Pentagon on 10 March to discuss fulfilling several training requirements placed upon us in the past week.

25 YEAR RE-REVIEW

~~CONFIDENTIAL~~

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4. Letters have been sent to the Naval Medical Center and Gunter Air Force Base, Alabama, requesting information and requirements for enrollment of Agency personnel in the Navy and Air Force Correspondence Courses. This action was taken as a result of inquiries received from Medical Staff and PIC. (Both of these Offices have expressed an interest in enrolling some of their personnel in these programs.)

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5. An [] Briefing was given by [] on 9 March for 21 employees from Contact Division, who are currently engaged in a special training course at []. The briefing was held at 1717 H Street.

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6. External training has been approved for an Office of Logistics employee at the []

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[], for approximately four days. This specialized training in the field of graphic arts is the result of a requirement from Air Maritime Division to provide them with a variety of decalcomanias for aircraft identification.

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7. All available material on the Air War College has been forwarded to [] for his information.

8. The copy of the March-April issue of the Bulletin was sent to PSD/OL, and is scheduled for publication on 20 March.

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9. [] reviewed 46 language proficiency results, of which 36 were considered to be awardable for a total of \$4,100.

10. The supporting statistics of the six-month 5% report for the DCI have been typed.

11. The Information Branch has made the OTR section of the Language Qualification Reports current.

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12. [] reports that the Security Reindoctrination Program has been proceeding satisfactorily since January. Weekly attendance has averaged 125 for the past one and one-half months.

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13. [] has succeeded with his revision of the Request for Internal Training (Form 73, the "green sheet") to the extent of a radically abbreviated draft-version. Informal comments on it, within Registrar Staff and also from a TLO, are favorable.

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14. [] who recently became special assistant to Mr. [] was given a summary on the Registrar Staff functions by the neophyte []

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15. The Chief, Registrar Staff, has been absent several days. [] was felled by an extremely painful, and mystifying (to a layman) condition in his left leg, and we're trying to get along without him.

16. During the week 4 March - 10 March 1959, there were 984 persons enrolled in OTR conducted training. The break-down for enrollment is as follows:

DDS

312 enrolled in 58 classes (14 languages) voluntary

203 enrolled in 36 classes (12 languages) during hours

323 enrolled in 15 Intelligence School courses

101 enrolled in 5 Operations School courses

30 enrolled in 3 area courses

9 Dependents

6 from other Government agencies

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